



British Showjumping
Course Designer
Education System

ASSESSMENT CRITERIA

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Assessment Criteria for British Showjumping Course Designers

Level 1 Course Designers

The Course Designer will represent British Showjumping at affiliated competitions. The Course Designer will ensure that courses are designed and built in the line with the Rule and Regulations set out in the British Showjumping Members Handbook. All Course Designers are required to adhere to the Officials Code of Conduct.

Level 1 Course Designers may be employed to design and build courses at Club and Just For Schools competitions.

Learning Outcome	Assessment Criteria	Guidance on content to be learnt during training and sampled in assessment	Assessment Method
1. Design and Build safe courses	1.1 Use approved Safety Cups	Safety Cups used as per the British Showjumping Handbook	Practical Assessment
	1.2 Use safe material in fence construction	Check material used is safe and appropriate for use in the construction of obstacles	Logbook Practical Assessment
	1.3 Identify the location of Emergency Equipment	Equipment to include - Screens - First Aid - Medical Provision	Logbook
	1.4 Identify circumstances which can impact surface safety	Surface safety to apply to competition arena and practice arena Maintain arenas throughout the day	Practical Assessment
2. Design an accurate course plan	2.1 Create a Course Plan with the required elements	Elements to include - Class title, number and any appropriate rule numbers - Speed and table the class is being judged under - Distance and time allowed for the first round and any subsequent rounds and jump offs - Position of Arena Entrance / Exit - Position of obstacles, numbered (combinations lettered) and arrowed showing the direction in which obstacles are to	Logbook Practical Assessment

		be jumped - Start and Finish - Jump Off Course - Any closed combinations - Compulsory Turns and Tracks	
	2.2 Apply the course plan information to the course in the arena	30mins before the class start display an accurate Course plan for the relevant class in the Judges Box and Collecting Ring Number the courses as per the course plan	Practical Assessment
3. Prepare the Practice Arena	3.1 Construct appropriate practice obstacles	Appropriate height for the competition taking place Flagged correctly	Logbook
	3.2 Arrange for sufficient material for members to use	Material to include - Poles - Wings - Cups - Safety Cups	Logbook
4. Construct a suitable Course	4.1 Construct obstacles in appropriate locations	For Novice classes the first obstacle should be in and inviting location and direction	Practical Assessment
	4.2 Include suitable turns in the course design	The track incorporates turns on an angle and radius appropriate to the level of competition and the requirements	Practical Assessment
	4.3 Include changes of rein	The course should include at least two changes of rein	Practical Assessment
5. Apply British Showjumping Rules and Regulations	5.1 Build obstacles within the required dimensions	Use appropriate dimensions for the position and type of obstacles and also for the rules of the competition	Logbook Practical Assessment
	5.2 Build different types of obstacles	Appropriate number of spread and vertical obstacles for the class concerned	Logbook Practical Assessment
6. Measure and apply distances	6.1 Apply distances as set out in the distance guide	Distances measured to be level	Practical Assessment
	6.2 Describe how different obstacles and sequences may affect a horse's stride	May include - Fence materials - Type of Obstacle - Combination fences	Practical Assessment
	6.3 Identify external factors	Factors to include	Practical Assessment

	which affect distances	- Surfaces - Weather conditions - Arena	
7. Distribute fences and material evenly	7.1 Use the arena fully	Fence placement to make use of the space available	Practical Assessment
	7.2 Evenly distribute obstacles and material	To include - Placement in arena - Obstacles built in 1st and 2nd round	Practical Assessment
8. Construct jump off tracks	8.1 Encourage accurate riding	Construct a course which encourages riders to consider their plan, pace and line	Practical Assessment
	8.2 Construct courses where speed can be achieved, but safety and horse welfare is the top priority	To include - Options for variation of lines - Consideration for the level of class - Construction of obstacles	Practical Assessment
9. Accurately measure a time allowed	9.1 Wheel the course accurately	Be able to wheel accurately and produce time allowed, whilst understanding what impedes or aids horse speed of travel	Logbook Practical Assessment
	9.2 Obtain a distance for the course	Accurately measure the distance of the course to enable accurate calculation of the time allowed.	Logbook Practical Assessment
	9.3 Calculate the time allowed	Produce a time allowed appropriate to the classes being built Engage the Judges in discussions relating to time allowed Appropriate and decisive decision making re time allowed	Logbook Practical Assessment
10. Surfaces	10.1 Describe safety considerations of different surfaces	Considerations to include - Type of surface - Weather conditions	Practical Assessment
11. Know the roles and responsibilities of a Level 1 British	11.1 Describe the responsibilities of the Level 1 Course Designer	Responsibilities to include Ensure that the competition is run in accordance with	Logbook Practical Assessment

Showjumping Course Designer		British Showjumping Rules - Ensure that horses are treated according to the British Showjumping Code of Conduct for the Welfare of the Horse. - Ensure that any safeguarding concerns are reported to the British Showjumping Lead Safeguarding Officer. - Arrive to the show day with the required equipment - Remain approachable to answer questions from members	
	11.2 Work with the show team to aid smooth running of classes	Team members may include - Judges - Course Designers - Commentators - National Stewards - Practice Arena Steward - Arena Party - Show Organisers To be accessible to riders and officials during the walking of courses Present and walk the course with the Judges, amending the course if required	Logbook

Level 2 Course Designers

The Course Designer will represent British Showjumping at affiliated competitions. The Course Designer will ensure that courses are designed and built in the line with the Rule and Regulations set out in the British Showjumping Members Handbook. All Course Designers are required to adhere to the Officials Code of Conduct.

Level 2 Course Designers may be employed to design and build courses up to 1.20m in height in the first round (with the exception of specific classes)

Learning Outcome	Assessment Criteria	Guidance on content to be learnt during training and sampled in assessment	Assessment Method
1. Be able to set distances for a variety of classes	1.1 Demonstrate a working knowledge of the use of related distances for horses and ponies over a course that contains single obstacles, doubles/trebles and other related distances	Distances to include - Horse - 128 - 138 - 148	Logbook Practical Assessment
	1.2 Demonstrate an understanding of the considerations when building courses for ponies	Factors to consider - Size of horse/pony - Experience of horse/ rider - Class requirements - Arena and material - Use of related distances	Logbook Practical Assessment Written Assessment
2. Be able to design courses which are suitable for different Rounds, Phases and Jump Offs	2.1 Design an initial track that is suitable to change easily for the full schedule	After the last competitor leaves the arena, alter and change the course for the next class in an efficient manner Ensure that the course for the next class has been wheeled and that the course plan is on display in the collecting ring and with the Judges Present and walk the altered course with the Judges prior to the competitors course walk	Logbook Practical Assessment
	2.2 Site obstacles in correct alignment to aid good	- Allow enough space for appropriate turns - Site obstacles safely,	Logbook Practical Assessment

	flow	bearing in mind the arena gradient and perimeter	
	2.3 Design courses that are appropriate for the level of competitions a Level 2 Course Designer can design and build	- Build courses at the correct level of technicality for the competition and the round (Rule 154) - Use the appropriate heights of obstacles in each round / phase according to the individual rules of the competition (Rule 134 and 135) - In Table C (Speed Competitions), construct courses where speed can be achieved however safety and horse welfare is the top priority	Practical Assessment
3. Demonstrate course design which incorporates a variety of obstacles	3.1 Construct suitable courses for the level of competition taking place, in accordance with the rules of the competition	- Construct all obstacles as per British Showjumping Rules and Regulations. - Build obstacles that encourage the horse to jump in a correct shape. - To construct obstacles using a mixture of more solid and lighter weight material as appropriate to the level of competition - Construct obstacles that have a good ground line for novice competitions	Logbook
	3.2 Correctly build an obstacle incorporating a water tray which is both safe and inviting	To include - Use of Safety Cups - Choice of materials - Location of obstacle in the course	Practical Assessment Written Assessment
	3.3 Demonstrate an awareness of what is required for a Water Jump	Requirements to include - Marking of corners - Take off element - Lath, tape or plasticine strip - Spread of the fence	Practical Assessment Written Assessment
	3.4 Design each course so they are attractive and inviting for the	Factors to consider include - Use of materials	Logbook Practical Assessment

	competitors to jump	- Location of obstacles - Combinations and related distances	
4. Be able maintain a variety of surfaces	4.1 Describe how to maintain arena surfaces	Considerations to include - Type of surface - Weather - Number of rounds - Equipment required	Practical Assessment
5. Roles and responsibilities of a Level 2 British Showjumping Course Designer	5.1 Describe the responsibilities of the Level 2 Course Designer	Responsibilities to include: - Ensure that the competition is run in accordance with British Showjumping Rules - Ensure that horses are treated according to the British Showjumping Code of Conduct for the Welfare of the Horse. - Ensure that any safeguarding concerns are reported to the British Showjumping Lead Safeguarding Officer. - Arrive to the show day with the required equipment - Remain approachable to answer questions from members	Logbook Written Assessment

Level 3 Course Designers

The Course Designer will represent British Showjumping at affiliated competitions. The Course Designer will ensure that courses are designed and built in the line with the Rule and Regulations set out in the British Showjumping Members Handbook. All Course Designers are required to adhere to the Officials Code of Conduct.

Level 3 Course Designers may be employed to design and build courses up to 1.30m in height in the first round (with the exception of specific classes)

Learning Outcome	Assessment Criteria	Guidance on content to be learnt during training and sampled in assessment	Assessment Method
1. Site fences appropriately for different courses	1.1 Evaluate and explain the reasons for the chosen locations of single and combination obstacles within the assessment course in the arena	Considerations to include - Arena - Class - Weather - Materials available - Experience of Competitors	Live Assessment
2. Design courses for a variety of classes	2.1 Demonstrate an increased awareness of the appropriate use of technicality within the course for competitions that require it	Technicality to include - Combinations - Related distances - Obstacle variety - Fence material	Live Assessment Logbook
	2.2 Demonstrate when and where to use a Water Jump and how to construct a water jump	Factors to include - Class - Location in the course - Experience of competitors - Arena Construction to include - Materials required - Safety considerations	Live Assessment Logbook
3. Manage time effectively	3.1 Complete pre show preparation tasks	To include - Checking requirements of the classes - Siting the fences - Communicating with other Officials and Show Organiser as required	Live Assessment
	3.2 Demonstrate an ability to work quickly and	- Arriving at the venue promptly with the required	Live Assessment Logbook

	efficiently when under pressure at a busy show	equipment to start the day - Production of courseplans within the required timeframe - Timely changes of course between classes	
	3.3 Demonstrate effective communication	To include - Effective management of arena party - Constructive communication with other Officials and venue personnel - Professional conduct when communicating with competitors	Live Assessment Logbook

Level 4 Course Designers

The Course Designer will represent British Showjumping at affiliated competitions. The Course Designer will ensure that courses are designed and built in the line with the Rule and Regulations set out in the British Showjumping Members Handbook. All Course Designers are required to adhere to the Officials Code of Conduct.

Level 4 Course Designers may be employed to design and build courses up to 1.50m in height in the first round (with the exception of specific classes)

Learning Outcome	Assessment Criteria	Guidance on content to be learnt during training and sampled in assessment	Assessment Method
1. Course Design	1.1 Demonstrate an increased awareness of the appropriate use of technicality for courses up to 1.40m	Technicality to include - Use of materials - Placement of fences - Use of different obstacles - Use of arena and fence dressing - Distances	Logbook Practical Assessment Written Assessment
	1.2 Describe the considerations when designing courses for young horses	Considerations to include - Education of horses - Choice of material and obstacles - Time of year	Practical Assessment
	1.3 Describe the considerations when designing second round or championship competitions	Considerations to include - Experience of competitors - Time of year - Choice of material and obstacles	Practical Assessment
	1.4 Describe the factors affecting course design at public facing shows	Factors to include - Showcasing the sport - Providing good competition	Practical Assessment
2. Teamwork	2.1 Collaborate with other Course Designers	Instances to include - Facilitating learning opportunities for less experienced Course Designers - Work with a Course Designer Team to enable efficient course changes	Logbook
	2.2 Communicate effectively with other Officials and	Roles to include - Judges	Logbook

	show personnel to ensure the show runs smoothly	- Stewards - Arena Party - Show Organisers - Arena Maintenance team	
3. Leadership	3.1 Describe how to manage a major incident	Incidents to include - Fall of horse or rider - Accident in arena requiring medical support - Inclement weather conditions	Practical Assessment
4. Describe the responsibilities of the Level 4 Course Designer	4.1 Describe the responsibilities of the Level 4 Course Designer	Responsibilities to include - Ensure that the competition is run in accordance with British Showjumping Rules - Ensure equine and human welfare is paramount - Take a leading role in managing teams and incidents	Practical Assessment Written Assessment

Level 5 Course Designers

The Course Designer will represent British Showjumping at affiliated competitions. The Course Designer will ensure that courses are designed and built in the line with the Rule and Regulations set out in the British Showjumping Members Handbook. All Course Designers are required to adhere to the Officials Code of Conduct.

Level 5 Course Designers may be employed to design and build courses of all heights. Level 5 is the highest level of Course Designer within British Showjumping and as such is expected to act as a role model to less experienced Course Designers and demonstrate professionalism when officiating at a British showjumping competition.

Learning Outcome	Assessment Criteria	Guidance on content to be learnt during training and sampled in assessment	Assessment Method
1. Design courses for a variety of classes	1.1 Describe the factors to consider when designing courses for a variety of competitions	Competitions may include - First Rounds - Second Rounds - Championships - Ponys - Young Horse - Amateur - Special Classes	Practical Assessment Professional Discussion Live Assessment Written Assessment
	1.2 Produce and manage courses for successful delivery of competitions at the highest level under the British Showjumping structure.	Courses to include - First Rounds - Second Rounds - Championships - Ponys - Young Horse - Amateur - Special Classes	Logbook Written Assessment
2. Working effectively as part of a team	2.1 Manage venue and competition logistics and work under time constraints to ensure successful delivery of high level competitions	To include - Efficient building and changing of courses - Ensuring availability of required materials - Adapting to changing timetables - Attention to detail	Professional Discussion Live Assessment
	2.2 Demonstrate an awareness of working alongside other attractions and displays that may take occur at a County Show / Other Show Type	Factors to include - Management of arena space - Preparation - Communication with organisers	Professional Discussion Live Assessment

	2.3 Manage a large team and work under time pressures	To include - Clear assignment of team roles - Planning of arena maintenance - Briefing the team - Address issues in a professional manner	Professional Discussion Live Assessment
	2.4 Proactively work with other Course Designers of all levels	To include - Provide opportunities for all Levels to improve their knowledge - Work constructively as part of a team of Course Designers at major shows	Logbook
	2.5 Achieve a balance between the needs and requirements of all stake holders within a show.	To include - Proactive communication between groups - Work with other Officials	Professional Discussion Live Assessment
3. Demonstrate the roles and responsibilities of a Level 5 British Showjumping Course Designer	3.1 Promote and apply the highest standards expected by British Showjumping.	To include - Professional presentation - Use of language - Adherence to the Officials Code of Conduct	Professional Discussion Live Assessment